

STATEMENT OF PROPOSAL

Draft Fees and Charges 2023/24

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waipadc.govt.nz

Introduction

Council's fees and charges have been reviewed as part of an annual process and the draft Schedule of Fees and Charges 2023/24 is included with this Statement of Proposal. Here we summarise the draft changes to the fees and charges for 2023/24 from the previous year.

The most significant changes relate to:

- Building Control
- Kerbside recycling
- Libraries and Library Community Space
- Public Places Bylaw fees
- Alcohol Control Bylaw fees
- Stormwater Bylaw fees
- Wastewater and Trade Waste Bylaw fees
- Water Supply Bylaw fees

This Statement of Proposal includes:

- An overview of the key changes;
- The reasons for reviewing the fees and charges;
- An analysis of the reasonably practical options to the increase;
- A summary of the review process;
- A summary of the legislation related to the review;
- Instructions on how to make a submission; and
- A submission form.

Summary of draft changes to Fees and Charges Schedule

Most fees and charges for 2023/2024 remain the same from the 2022/23 current year. However, increases of up to 5 per cent have been added to some fees to reflect cost increases.

Draft fee increases are shown in **red** in the attached schedule.

Draft fee decreases are shown in **green** in the attached schedule.

Council's professional fees (hourly rates) have increased across Council, and are reflected in many of the fees that are increased.

Local Authority travel costs have increased from \$0.80 to \$0.83 per km, following IRD recommendations.

Building control fees

- Two new fees are proposed for multi-unit dwellings of less than, and greater than, 250m². Such dwellings are expected to become more common as housing intensification increases.
- Erecting a marquee larger than 200m² has been added to Minor Building Works.
- Increases in fees that require Building Control Officer time.
- Decreases for fees for Project Information Memoranda (PIMs) to correct a recurring error.

Kerbside recycling fees

- Wheelie bin charges are increased for 240 litre mixed wheelie bins and 140 litre glass wheelie bins due to the increased costs of service contracts.

Library fees

- Removal of all overdue charges following submissions made to Council in 2022.

Library community space (Te Awamutu)

- Removal of the bond for bookings.
- Reduction of some charges to align with similar charges at other Council venues.

Permits under Waipā District Public Places Bylaw 2018 and Alcohol Control Bylaw 2015

- Mostly small increases to reflect the increases in staff costs.

Registration of Premises (Food/Health)

- One new fee to recover Food Safety Officer costs.
- Small increases in some fees due to increases in staff costs.

Regulatory – Other fees and charges

- Small increases in Land Information Memoranda (LIM) costs to reflect the increases in staff costs.

The following areas will also see small increases to reflect increases in staff costs:

- Stormwater connections
- Trade waste
- Traffic Management Plan (TMP) reviews
- Utility access requirements
- Wastewater connections
- Water connections and bulk water sales

The draft Fees and Charges, all inclusive of GST, will take effect from 1 July 2023.

Reason for changes to the Fees and Charges

The purpose of reviewing the Fees and Charges is to ensure that each charge will recover the actual and reasonable costs associated with:

1. Goods, services, or amenities provided by Council.
2. The issuing or monitoring of permits, inspections and other approvals associated with Council's bylaws and legislation.
3. Processing and making decisions in relation to resource consents, plan changes and designations, and fulfilling certain other regulatory obligations under the Resource Management Act 1991.

Council's Revenue and Financing Policy provides information on various funding sources and the rationale for the use of each funding source. Typically, where a service or activity is intended to benefit an individual customer (e.g. a dog registration benefits an individual dog owner, or a resource consent benefits the individual applicant), Council will apply a fee to cover the cost of delivering that service.

Summary of review process ahead

- Consultation and receipt of submissions opens **14 March**.
- Closing date for submissions – **5pm Friday 14 April**.
- Council hearing of verbal submissions - **expected early May**.
- Council to make decisions on submissions received - **expected early May**.
- Council to formally adopt the Schedule of Draft Fees and Charges 2023/24 - **expected late May**.

Analysis of Reasonably Practicable Options

The alternative option to changing the fees and charges as proposed would be to roll-over the current level of fees and charges from the 2022/2023 year. This however would mean that Council would not be able to recover its full costs for exercising many of its regulatory functions, the provision of services and amenities due to inflationary increases. Nor could many of the draft reductions in fees be implemented. Given this, this alternative option has not been pursued.

Legislation

This Statement of Proposal has been prepared to fulfill the purposes of sections 82, 82A, 83(1)(a) and 87(2)(a) of the Local Government Act 2002.

The annual review of Council's Fees and Charges is pursuant to:

- Building Act 2004
- Dog Control Act 1996
- Food Act 2014
- Health Act 1956
- Impounding Act 1955
- Local Government and Official Information and Meetings Act 1987
- Local Government Act 2002
- Resource Management Act 1991

Consultation and Submissions

Anyone can make a submission about the draft Waipā District Council Fees and Charges Schedule and we encourage you to let us know your views.

What is a submission?

Submissions are a written record of your views / preferences on a particular issue. By making a submission you can ensure that your voice is heard by councillors to assist them in their decision making. Submissions may be sent or given to the Council from any organisation or any member of the public during a time period specified by Council. In most cases submission forms are available at Council offices and libraries and on Council's website www.waipadc.govt.nz/haveyoursay.

When can I make a submission?

The submission period for the draft Waipā District Council Fees and Charges Schedule opens on **14 March** and closes at 5pm on **14 April 2023**.

How can I make a submission?

Any person may make a written submission on the content of this draft Schedule.

Written submissions are preferred – you may wish to follow the format shown in the submission form on our website www.waipadc.govt.nz/haveyoursay. This form is intended as a guide only, but is suitable for brief submissions. Please attach additional pages as necessary.

In addition, if you wish to present your comments in person, Council expects to conduct hearings on 2 May 2023 (or as early thereafter as possible), either in person or online. Submitters wishing to be heard in support of their submission must clearly state this in their submission. All submitters wishing to be heard will be contacted to arrange an appropriate time on the date specified.

**Please note that written submissions are to be received by Waipā District Council by
5pm on 14 April 2023.**

How to have your say

To have your say on the proposed fees and charges 2023/24, please complete the online form on our website or visit the sites below for download and hard copies.



Online:

waipadc.govt.nz/haveyoursay



Emailed to:

submissions@waipadc.govt.nz Subject heading should read:
"Fees and charges 2023/24 – Submission"



Posted to:

Waipā District Council
Private Bag 2402
Te Awamutu 3840
Attn: Graham Pollard



Delivering it to Council offices:

Waipā District Council
101 Bank Street
Te Awamutu
Attn: Graham Pollard

OR

Waipā District Council
23 Wilson Street
Cambridge
Attn: Graham Pollard

What happens next?

Council will acknowledge each submission received.

Following the closing of submissions on 14 April 2023, all submissions will be reviewed by Councillors. Verbal submissions will be heard and all submissions formally considered at a Council hearing on **2 May 2023** (or as soon as possible thereafter), conducted either in person or online.

This meeting is open to both submitters and the public to attend.

Important Dates to Remember:

Submissions open
14 March 2023

Submissions close
5pm on 14 April 2023

**Hearing of
submissions**
2 May 2023

